

**Report of Principal Governance Officer**

**Report to the Head of Governance & Scrutiny Support**

**Date: 8 May 2019**

**Subject: Appointments to Committees, Boards and Panels during the period between the Local Elections and the Annual Council Meeting**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**Summary of main issues**

1. To approve an appointment to a vacancy which has arisen on the West Yorkshire Combined Authority Transport Committee, a meeting of which is to be held during the period between the Local Elections (2nd May 2019) and the Annual Council Meeting (22nd May 2019), in consultation with the relevant Political Group Lead, in order to ensure that the meeting can proceed with adequate and appropriate membership levels.

**Recommendations**

2. That the Head of Governance & Scrutiny Support approve the appointment referred to in paragraph 3.2 of this report, which will last for the period leading up to the Annual Council meeting.

## **1 Purpose of this report**

- 1.1 To approve an appointment to a vacancy which has arisen on the West Yorkshire Combined Authority Transport Committee, a meeting of which is to be held during the period between the Local Elections (2nd May 2019) and the Annual Council Meeting (22nd May 2019), in consultation with the relevant Political Group Lead, in order to ensure that the meeting can proceed with adequate and appropriate membership levels.

## **2 Background information**

- 2.1 The City Solicitor's Officer Delegation Scheme authorises her to appoint to vacancies on Committees, Boards and Panels held during the period between the Local Elections and the Annual Council Meeting, in consultation with the relevant Group Whips, in order to ensure that meetings held during that period can proceed with adequate and appropriate membership levels.
- 2.2 The City Solicitor has sub-delegated this responsibility to the Head of Governance & Scrutiny Support.

## **3 Main issues**

- 3.1 Following the Local Elections held on 2nd May 2019 a vacancy has arisen on the West Yorkshire Combined Authority Transport Committee which is scheduled to meet during the period between those Elections and the Annual Council Meeting on 22nd May 2019.
- 3.2 In order to ensure that this meeting can proceed with adequate and appropriate membership levels, and following consultation with the relevant Political Group Lead, it is proposed that the following Councillor be appointed for the duration of the period leading up to the Annual Council meeting:-

- **Councillor Garthwaite to replace Councillor Lyons on the West Yorkshire Combined Authority Transport Committee.**

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

- 4.1.1 The nomination for the appointment has been identified in consultation with the relevant Political Group Lead via the Group Manager.

### **4.2 Equality and Diversity / Cohesion and Integration**

- 4.2.1 There are no specific implications regarding equality, diversity, cohesion and integration arising from this report.

### **4.3 Council policies and Best Council Plan**

- 4.3.1 Fully operational and quorate Committee, Board and Panel meetings are in line with the Council's Policies and the priorities of the Best Council Plan.

#### **4.4 Resources and value for money**

- 4.4.1 There are no specific implications regarding resources and value for money arising from this report.

#### **4.5 Legal Implications, Access to Information and Call In**

- 4.5.1 The delegated decision relating to this report is not subject to Call In, as it falls within the City Solicitor's Council (non-executive) delegated authority. It is therefore a 'Council Function'.
- 4.5.2 The City Solicitor has sub-delegated this responsibility to the Head of Governance and Scrutiny Support.

#### **4.6 Risk Management**

- 4.6.1 Making such appointments to the Committees, Boards and Panels will ensure that those meetings scheduled to be held between the Local Elections and the Annual Council Meeting can proceed with adequate and appropriate membership levels.

### **5 Conclusions**

- 5.1 It is recommended that the appointment referred to in paragraph 3.2 of this report be made in order to ensure that the Committee meeting can proceed with adequate and appropriate membership levels.

### **6 Recommendations**

- 6.1 That the Head of Governance & Scrutiny Support approve the appointment referred to in paragraph 3.2 of this report, which will last for the period leading up to the Annual Council meeting.

### **7 Background documents<sup>1</sup>**

- 7.1 None.

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.